



**NOTIFICATION**

This in continuation of notification Ref. No. SVSU/24/Reg.Off/272 dated 23/05/2024 whereby a basic complaints committee was constituted in accordance with the University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Worker and Employees in Higher Educational Institutions) Regulation, 2015. The details of the members of the committee are as follows:

1. Dr. Usha Batra, Skill Professor Presiding Officer
2. Dr. Savita Sharma, Skill Associate Professor
3. Dr. Bhawna Rooprai, Skill Assistant Professor
4. Dr. Rajesh Chauhan, PRO
5. Sh. Keshav Sharma, Law Officer
6. Sh. Shakeel Ahmad., Superintendent
7. Ms. Kajal Chhibber, President Saathi Foundation.
8. Three Student's representatives (Undergraduate, Postgraduate, Research Scholar) in case of any student case.

The tenure of the members of the committee will be for three years from the date of notification. However, 1/3<sup>rd</sup> member will be replaced in the existing committee every year. The roles and responsibilities will be as per UGC (Prevention and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulations, 2015.

Endst. No. SVSU/2025/Estt./ 1557-1562

*J. Kumar*  
**Registrar**  
Shri Vishwakarma Skill University  
Dated: 11/11/2025  
Palwal (HR)- 121102

A copy of the above is forwarded to the following for information and necessary action:-

01. All Deans/Chairpersons/HODs/Branch Heads, SVSU, Palwal.
02. The Director, Transit Office, Gurugram
03. All Concerned members of the Committee.
04. OSD to VC (for the kind information of the H'VC, SVSU).
05. PA to Registrar (for the kind information of the W/Registrar, SVSU).
06. DIC Cell for uploading the said notification on University Website.

*hcu*  
**Asstt. Registrar (Estt.)**  
11/11/2025